

Regional Senior Auditor

México

Important Details:

*Candidates from Mexico City or nearby cities in Mexico or with experience Auditing in Mexico.

*Please submit your CV in English.

Employee Contract Type:

Local, Open-ended (Indefinite), Full time | **Hybrid modality**

HAY Grade: 16

Purpose of the Position:

The Regional Senior Auditor (RSA) reports to the Regional Audit Manager (RAM). The Regional Senior Auditor must prove high standards of professional and social ethics and must accept full responsibility as the in-charge experienced auditor for regional engagements of varying size and complexity to include, provides support for planning for the various phases of the field work, carrying the work as delegated by the Regional Audit Director (RAD) or Regional Audit Manager, provide a summary of audit findings, criteria, risks and recommendations.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Key responsibilities:

- Perform audit assignments from time to time as assigned by the RAM (planning to completion) in the Annual Audit Plan, support larger and complex engagements, potentially one or more assignments simultaneously. In particular:
 - a) Actively engage with senior management staff within the National Offices (NO) in order to gain a good understanding of their business and ensure the efficient execution of the audit. Perform digital analytics, Collaboration, Tending as means to arrive at audit evidence to support audit findings and recommendations.
 - b) Perform Risk-Based Integrated Audits (RBIA) in accordance with stipulated auditing standards (IIA, WV Global Internal Audit - GIA) as will be planned at the start of each Fiscal Year (FY) and assigned by the RAM.
- Conducting compliance reviews of organization records to ensure compliance with Government statutory requirements in areas including but not limited to taxation laws, employment law and any other applicable local requirements.
- Review follow up evidence of implementation of audit findings as per auditee “audit implementation plan” to ensure audit matters arising are fully resolved.
- Ensure WV GIA quality standards are maintained, which includes but is not limited to:
 - a) Providing on-the-job technical support during planning and field work with the team members, including on-site reviews as assigned at planning phase.
 - b) Ensure all review notes are responded to by team members and compile quality draft audit findings/draft audit reports for RAM review by end of fieldwork phase.
- Maintain Continuing Education (CPE) by attending online courses or professional seminars and trainings. The incumbent should maintain a minimum of 40 units per year.
- Provide regular capacity building to Management Teams within NO Portfolios assigned, regarding RBIA and enterprise risk management during field work, and at designated training forums planned by Management.
- Participate as an advisor of the NO Integrity and Protection Hotline (IPH) and Enterprise Risk Management committees in assigned country portfolio, as may be assigned by the RAM from time to time.
- Support and implement the Global Internal Audit (GIA) initiatives deemed to increase the internal audit team effectiveness and efficiency.



Regional Senior Auditor

México

*Experience, knowledge & skills **required**:*

- Three (3) plus years of audit experience in public accounting or internal/external audit or WV experience in finance and/or grants. Experience in accredited audit firms and/or in a non-Governmental organization will be an added advantage.
- Bachelor degree in Audit, Commerce, Accounting/Business Management/Finance or related field.
- Professional audit certifications (ACCA/CPA/CIA/CISA/CFE) finalized or in advanced stage of certification process.
- CIA certification – finalized or in progress.
- Proven experience in Risk Based Auditing.
- Strong interpersonal skills, including the ability to influence others and establish credibility with business partners.
- Cross cultural and multi faith experience.
- Considerable knowledge of the Standards for the Professional Practice of Internal Auditing and the Code of Ethics developed by the Institute of Internal Auditors.

*Experience, knowledge & skills **preferred**:*

- Strategic thinker with advanced analytical and problem-solving skills
- Strong project management skills
- Computer skills (office application, accounting systems is a plus)
- Working knowledge in Audit software packages
- Must be a committed Christian, able to stand above denominational diversities.
- A working knowledge of WVI business and systems, including computerized accounting systems such as Sun System.

Language Requirement:

- High command of **Spanish**. Good **English** writing and communication skills.

Work/Travel Environment:

- The position requires ability and willingness to travel domestically and internationally up to **40%** of the time. This travel includes fragile context operational areas within the Region.
- This role involves working in/with a virtual, geographically dispersed - multi-culturally team.

KEY WORKING RELATIONSHIPS

- National Office's leadership
- Field staff in National offices
- Global Internal Audit (GIA) leadership
- Regional Audit Director
- Regional Audit Manager
- Communities, Suppliers, Contractors, Consultants etc.

We appreciate your interest in putting your talents in favor of the most vulnerable!

