

CALP NETWORK BOARD MEETING – 5 DECEMBER 2023

MEETING NOTE

This short update of the December 2023 Board meeting provides a summary of discussions and decisions.

WELCOME

- Welcome by Anissa to Daphne Jayasinghe and Irfan Khan, 2 new Board members.
- Farewell to Lars Peter, who was unable to attend his final CALP Board meeting.
- Acknowledgement of the very difficult humanitarian context and appreciation for people taking time to join the meeting.

RECAP OF DECISIONS MADE VIA EMAIL

Following the cancellation of the September Board meeting, the Board was requested to approve several recommendations via email (8 September 2023). These recommendations were also ratified in the 05 December 2023 meeting, including:

- Membership applications and withdrawals
- Proposed adjustment to the TAG TORs to include a sentence in the current composition section: “With the approval of the Board, based on strategic need, TAG reps may be requested to extend their tenure by an additional year on an exceptional basis”.
- TAG applications
- The creation of a CIC be approved to increase the operational functionality of CALP (note, this will only be used for a limited number of areas of work).

BOARD ONLY SESSION

Facilitated by consultant, this session involved discussion of:

- Board perspectives on networks
- Board member roles within networks
- The Board Code of Conduct (Director joined for this session) where the Board reviewed the current version and considered if further updates were needed. Modest changes were suggested and, once wording is confirmed, will be included in an updated Code of Conduct which will be

DIRECTOR RECRUITMENT (BOARD AND DIRECTOR ONLY)

- Appreciation for the recruitment team.
- Noted that the application process was unsuccessful and would be relaunched.

BOARD MEMBER RECRUITMENT (BOARD AND DIRECTOR ONLY)

- Recruitment process note developed.
- Plan for two times periods per year, avoiding mid-year months.
- Current board due to be in place for some time.
- Anissa Toscano's term comes to an end in Feb and will step down as co-chair at that point.

PROGRESS REPORT

A few of the many highlights included:

- Climate and environment community of practice being revitalised and noted that a chapter dedicated to this issue in State of the World's Cash report.
- Accessibility audit of CALP's digital tools completed with a roadmap for improvements developed.
- State of the World's Cash Report launched.
- CALP's Online: Core CVA Skills for Programme Staff course won silver at the Learning Technologies awards (an on-line learning industry standard) for the Best online distance learning programme.
- Pay dispute at Oxfam GB and potential industrial action.
- Some donor deadlines brought forward and three major due by end of January.

FINANCIAL REPORT

- For this financial year up to end of March 2024, we are in a healthy position.
- Summary management accounts (April – October 2023) show that all is on course.
- Revision of the reserves policy approved by the Board, increasing reserves target to 1.5 million GBP reflecting that the team has expanded and uncertainties in the funding environment.

STATE OF THE WORLD'S CASH 2023

This session focused on a discussion of strategies for influencing and increasing the uptake of the recommendations from the State of the World's Cash report.

MEMBERSHIP

The following membership recommendations were made:

- 2 applications are approved for membership.
- 3 applications are deferred to the next round, pending engagement with relevant regional teams.
- 1 application was not approved for membership.

Recommendations related to membership fees were considered and approved by the Board as follows:

- Membership of four organisations will be concluded due to non-payment of fees/no engagement to resolve the issue.
- Unless fees are received by February 2024 the membership of 2 organisations be concluded due to non-payment of fees.

AOB

Dates of next meetings:

- Tuesday 05 March 2024 – start time 13:00 UTC
- Wednesday 05 June 2024 - start time 12:00 UTC
- Thursday 05 September 2024 - start time 12:00 UTC
- Thursday 05 December 2024 - start time 13:00 UTC