

## Core CVA Skills for Programme Staff – Course Overview

### Aim

To develop the knowledge, skills and confidence of humanitarian practitioners for cash and voucher assistance (CVA) technical design and quality.

### Course objectives

By the end of this course, you will be able to:

1. Discuss the opportunities and challenges to delivering high quality CVA as part of humanitarian response.
2. Use various assessments, including market assessment tools, to inform CVA appropriateness.
3. Analyse assessment data to choose modality, delivery mechanism and transfer value.
4. Ensure accountability towards affected populations during the CVA design and implementation process.
5. Incorporate CVA and markets in monitoring frameworks.
6. Identify best practices for CVA quality and sustainability.
7. Navigate the existing tools, guidance, cases studies and research documents to find the most relevant and up-to-date information on CVA-related themes.

## Agenda for Core CVA Skills for Programme Staff

Time	Day 1	Day 2	Day 3	Day 4	Day 5
9:00	Welcome, introductions	Recap	Recap	Recap	Recap
90'	<b>TOPIC 1: Opportunities and challenges of CVA</b> <i>Session 1.1</i> CVA concepts and contexts	<i>Session 2.3</i> Market assessment	<i>Session 3.3</i> Response analysis	<i>Session 4.3</i> Distribution and reconciliation	<b>TOPIC 6: Beyond emergency CVA</b> <i>Session 6.1</i> Social protection & emergency CVA
10:30	Break	Break	Break	Break	Break
11:00	<i>Session 1.2</i> CVA opportunities and challenges	<i>Session 2.4</i> Tools and methods for market assessment	<i>Session 3.4</i> Gap analysis and transfer value	<i>Session 4.3</i> Distribution and reconciliation (continued) <i>Session 4.4</i> Accountability & data protection	<i>Session 6.2</i> Preparedness
12:30	Lunch	Lunch	Lunch	Lunch	Lunch
13:30	<b>TOPIC 2: Assessment</b> <i>Session 2.1</i> Assessment in humanitarian response	<b>TOPIC 3: Analysis</b> <i>Session 3.1</i> Delivery Mechanisms Analysis	<b>TOPIC 4: Design &amp; Implementation</b> <i>Session 4.1</i> Targeting and registration	<b>TOPIC 5: Monitoring</b> <i>Session 5.1</i> Monitor what?	<i>Session 6.3</i> CVA coordination <i>Session 6.4</i> Course summary and wrap up
15:00	Break	Break	Break	Break	Break
15:30	<i>Session 2.2</i> Case study introduction	<i>Session 3.2</i> Risk analysis	<i>Session 4.2</i> Working with service providers and partners	<i>Session 5.2</i> Market monitoring	<i>Session 6.4</i> Course summary and wrap up (continued)
	Feedback and close	Feedback and close	Feedback and close	Feedback and close	
17:00	End	End	End	End	End (16:30)