



Increasing Impact Through Collective Action

We believe people in crisis have the right to assistance
We believe, in the right conditions, CVA is the best way of supporting people in crisis
We believe CVA offers dignity, choice and the right to self determination
We believe in collective action

Role Title

Technical Advisor

Role Purpose

The Technical Advisors provide technical leadership of thematic work, guiding CALP's strategic engagement, defining priorities, and coordinating or delivering thematic activities and products (e.g., position papers, guidance, standards, training materials, or evidence). This role requires highly collaborative ways of working with a myriad of actors and across teams. It has both thematic and geographically focused work. Sitting in the Evidence, Policy and Learning Team, the role is part of a largely self-organising sub team with peers.

CALP Purpose

CALP is a dynamic global network of over 90 organisations engaged in the critical areas of policy, practice and research in humanitarian cash and voucher assistance (CVA) and financial assistance more broadly. Collectively, CALP members deliver the vast majority of humanitarian CVA worldwide.

We envision a future where people are enabled to overcome crises with dignity, by exercising choice and their right to self-determination.

The purpose of the CALP network is to maximise the potential that humanitarian CVA can bring to people in contexts of crisis, as one component of broader financial assistance. To do this we catalyse the power, knowledge and capacities of our diverse global network, alongside other local, national, regional and global actors, all of whom are seeking to secure better outcomes for people living in crisis contexts. Our role as a collective is to generate alignment in the approaches and actions of those within and across our network, in order to help optimise the quality and scale of humanitarian CVA.

What makes CALP unique is its diversity. CALP members currently include local and international non-governmental organisations, United Nations agencies, the Red Cross/Crescent Movement, donors, specialist social innovation, technology and financial services companies, researchers and academics, and individual practitioners.

As a CALP team, we work with and for the CALP Network – keeping our vision front and centre. Working impartially, we engage with the network to generate evidence, we facilitate dialogue, we challenge and question, we draw together good practices and promote their uptake. We play a key role in creating the impetus and means for thought leadership and convene network members to generate futures-thinking agendas. We mobilise the membership and the wider network to look for collective solutions to collective problems.

How we aim to work as the CALP team	
<p>We strive to work collaboratively with the network and as a team. All of us, in some way, influence, communicate, manage knowledge, share learning and administer to get things done.</p> <p>We work as one team and in many sub teams, we also create task teams to drive forward specific activities and then disband them when the job is done. Many teams are largely self-organising, agreeing ways of working that make sense for the task at hand with devolved decision-making that gives us space to act to meet our own responsibilities.</p> <p>This way of working can take time to get used to, it's not perfect and we're constantly seeking to strengthen it. This fluidity and team work brings huge benefits, in that it allows us to remain agile, explore, learn as we go, adapt further and get better at what we do, in service of our goals.</p>	
Role grade:	AAH US 9 AAH Spain 3 NRC 8 OGB Grade C
Management support line:	Head of Evidence, Policy & Learning
Management support for:	None
Budget responsibility:	Yes
Key Accountabilities	<ul style="list-style-type: none"> • Facilitate processes to identify and mobilise action around evidence and research priorities. • Ensure clear uptake plans are developed, when any new work is initiated, and are implemented. • Promote uptake of evidence and create feedback loops to speed use and adaptation based on new learning. • Encourage and work with members to distil learning for increased uptake. • Engage in technical and policy fora, promoting use of evidence, standards and good practices. • In collaboration with members, undertake or contribute to research to generate evidence and learning in priority areas. • Facilitate access to information, and encourage members to use and contribute to CALP platforms. • Ensure diversity of thought is reflected in CALP's work – drawing on evidence, learning and ideas from different contexts, organisations and backgrounds. • Convene and facilitate collective analysis. • Undertake technical and thematic knowledge curation, promotion and management. • With members, co-create evidence-based tools, guidance and good practice. • Generate easy-to-use summaries of new research and debates. • Contribute to the development of a small number of flagship products e.g. CALP Glossary, State of the Worlds Cash, Programme Quality Tool Box. • Produce regular analysis on key issues – blogs, presentations for key fora, summaries for media.

	<ul style="list-style-type: none"> • Provide technical input and oversight of CALP’s core training materials - supporting on-going integration of evidence into training materials • Undertake technical proofreading of new resources
Essential Technical Skills, Experience & Knowledge	<ul style="list-style-type: none"> • Master’s degree or equivalent qualification in an appropriate technical field, or equivalent level of professional experience. • Engagement and facilitation skills coupled with significant experience. • Research and analytical skills, and the ability to synthesise materials and experience into digestible, usable resources. • Experience within the humanitarian sector, with substantial experience of cash and voucher assistance at technical implementation and/or advisory/policy level. • Understanding of key risks affecting the scale and quality of CVA delivery. • Understanding of roles, responsibilities and politics of different actors in the international humanitarian system pertinent to cash transfers. • Ability to project manage complex projects, often requiring a high degree of independent initiative, judgement negotiating and decision-making skills. • Excellent planning and organisational skills, with ability to manage own workload and meet organisational and external deadlines. • Excellent communication and cross-cultural team playing skills.
Desirable attributes	<ul style="list-style-type: none"> • Operationally experienced in all aspects of the project cycle on CVA • Ability to travel, sometimes at short notice. • Master's degree or equivalent qualification in a technical field, or equivalent level of professional experience. • Experience of working in a self-managed team and as part of a virtual network or remote team. • Experience of working in a non-direct delivery programme • Fluency in Arabic, French or Spanish, in addition to English
<p>Role profiles are living documents, and aren’t an exhaustive list of things to do. The role may require other reasonable duties. As with everything, flexibility is the name of the game.</p>	

Last updated: July 2022 (branding update)