**JOINING CALP’S TAG**

The TAG helps shape and steer the CaLP network’s technical and policy priorities within the overall strategic vision for the network. The TAG:

* Proposes, leads and supports thematic areas of work across the network, supported by working groups.
* Reviews and/or endorses key technical and policy outputs from network members, ensuring complementarities with related member initiatives.
* Identifies key issues where collective action and advocacy across the network is needed, and supports this.
* Act as champions for the CaLP network, helping to connect members, disseminate work and create opportunities for engagement.

For comprehensive information on the purpose, roles, responsibilities and expectations of the TAG, as well as the application criteria, please see the TAG Terms of Reference.

**SELECTION PROCESS**

Complete this form and submit with your CV, by the current deadline (given on the website)to [rose.smith@calpnetwork.org](mailto:rose.smith@calpnetwork.org)

Applications will be assessed on the criteria, as set out in the TAG Terms of Reference.

Once submitted via email, a CaLP representative will confirm receipt within 7 working days.

Please be advised:

* **Only individuals from CaLP Member organisations may apply for the Technical Advisory Group.**
* No more than 1 TAG Representative is permitted per CaLP Member organisation; although TAG Representatives represent their organisation, it is the individual who is a member of the TAG, not the organisation.
* If your organisation is a CaLP Member, we welcome your Membership application together with your TAG Application.
* A TAG Representative’s term is two years. After this period, they are not eligible to re-apply for a further two years.
* You do not have to be a TAG Representative to take part in a Working Group. Please contact CaLP for further details on Working Groups.

**QUESTIONS & CONTACT INFORMATION**

Any inquiries may be directed to CaLP at [rose.smith@calpnetwork.org](mailto:rose.smith@calpnetwork.org)

**APPLICATION FORM**

|  |  |
| --- | --- |
| **CONTACT INFORMATION** | |
| **Name of applicant** |  |
| **Name of CaLP member** *(or CaLP member applicant) ie. organisation* |  |
| **Job title of applicant** |  |
| **Phone Number** *(including country codes)* |  |
| **Email** |  |
| **Address** *(City/State/ZIP/Country)* |  |

|  |  |
| --- | --- |
| **APPLICANT IS WILLING AND ABLE TO:** | |
| Commit a minimum of half a day a month to undertake work for the TAG and Working Groups (WGs) | YES /  NO If no, please explain: |
| Attend four quarterly, virtual meetings. | YES /  NO If no, please explain: |
| Lead and/or actively participate in at least one Working Group each year. | YES /  NO If no, please explain: |
| Review and provide feedback on key technical and policy products. | YES / NO If no, please explain: |
| Review background documentation to prepare and provide advice on key decisions and processes, including prioritisation of work across the network, solutions to network-wide issues and connection and complementarity with other actors and networks. | YES / NO If no, please explain: |
| Help define thematic priorities for the network, including defining which WGs should be established. | YES / NO If no, please explain: |
| Actively share information on planned inter-organisational initiatives and support outreach and collaboration, to enable coordination and harmonisation within the network. | YES / NO If no, please explain: |
| Actively engage other colleagues in CaLP’s technical and policy work. This includes encouraging colleagues to join WGs and facilitating engagement between regional colleagues and CaLP regional staff. | YES / NO If no, please explain: |

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| --- | --- |
| **TECHNICAL EXPERTISE** | |
| How will you ensure that the CaLP network’s work is disseminated and championed within your organisation and in your individual networks of influence? |  |
| Please describe your experience of leading technical and policy initiatives relating to CVA, including implementation. |  |
| Please describe your technical specialist experience in one or more areas relating to humanitarian CVA. |  |
| Please describe any other relevant perspectives and experience. |  |
| What additional skills/expertise/resources would you bring to the TAG? |  |

|  |  |
| --- | --- |
| **MOTIVATION** | |
| Please state your motivation for applying for the TAG.  How will you contribute to CaLP’s vision, and to the effectiveness of TAG as an advisory group? |  |

**END OF FORM**

Submit this completed form with your CV to [rose.smith@calpnetwork.org](mailto:rose.smith@calpnetwork.org)