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| **Cash Strategic Coordinator** OCHA, Ajayi Ayobamidele, (+234) 8107118472, ayobamidele@un.org |
| **Cash Technical Coordinator CRS-INGO Forum,** Lexington Matonhodze, (+234)0973675857  lexington.matonhodze@crs.org |
| **Date and Location** 28 November 2019/OCHA Conference Room |
| **Attendance: CRS, NCTO, ZOA, ACF, UNICEF, New Incentives, GSMA, WFP, NRC** |

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**Minutes of Meeting 28 November 2019**

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| **Agenda Items/**  **Discussion** | **Responsible/Timeline**  **Action Points** |
| * Funding for CWG activities | * OCHA to continue to discuss funding opportunities with donors and partners in 2020. |
| * Launching of Humanitarian Social Protection (HSP) report | * OCHA will develop and share a concept note for the launching of the report. |
| * Update CCD and CWG Working relationship | * OCHA to share the draft MOU. |
| * Update on Advocacy to the Humanitarian Country (HCT) Team and Donors | * OCHA to follow up with the donors on the CDA framework. |
| * Cash transfer policy | * OCHA to approach the HCT to provide strategic guidance for the development of the policy, |
| * CWG Localization Plan | * OCHA to follow up with the Ministry of Humanitarian to assign a senior officer to chair the Abuja CWG. |
| * Cash transfer policy | * OCHA to follow on the HCT to provide strategic guidance for the development of the policy, |

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| **Agenda Items/ Discussion** | **Responsible/Timeline Action Points** |
| ***Strategic Coordination*** | |
| ***Agenda #1 Introduction of New Technical Co-lead***   * OCHA introduced the new Technical Co-lead. Lexington is a cash transfer, humanitarian emergency, food security, and livelihood specialist. He previously worked in Sudan as the INGO Forum Cash Advisor and CWG Co-Chair. He has worked with various organizations, including Save the Children, Christian Care, and Association of Evangelicals in Africa and managed projects funded by different donors, including OFDA, DFID DANIDA, OCHA, SIDA, NORAD, and ECHO. He holds a Master’s degree in development studies from the Midlands State University, Zimbabwe. | |
| ***Agenda #2 Review of 2019 achievements and plan for 2020***   * The attached presentation highlights the analysis of cash and voucher assistance in the BAY states, challenges, CWG achievement, and plan for 2020. | |
| ***Agenda # 3 Update on Advocacy to the Humanitarian Country (HCT) Team and Donors***   * On 11 December 2019, OCHA presented an update on the state of Cash and Voucher Assistance in the BAY states to the HCT. Also, OCHA advocated for strategic support for the development of the Cash Policy in consultation with the FMHDS, collaboration with the Government to use the Social Protection program as a potential exit strategy for humanitarian assistance as part of the HDN, and at least quarterly update from the CWG to enable the HCT review improvement to the CVA operating environment in the BAY states. * On 27 January, the Cash Coordinator presented an update on the state of CVA to the CDA donors - UK, Sweden, Germany, EU/DG ECHO, US and Switzerland. The coordinators used the opportunity to seek clarity about the implementation of CDA approach in Nigeria. The donors informed that they have developed a framework, which would be shared as soon as it is finalized and endorsed. | |
| ***Agenda # 4 Update on Cash Collaborative Delivery (CCD) and CDA***   * 13 Organizations (4 are local Organizations) ACF, ACTED, Christian Aid, CRS, CRUDAN, COOPI, DRC, Grow Strong Foundation, IRC, Mercy Corps, Save the Children, TearFund and ZOA, * 11 out of the 13 Members signed a CCD Memorandum of Understanding (MoU) – showing commitment to its values and principles. * A strong governance structure is now in place. * CWG and CCD are defining ways to work together to avoid duplications – a draft document that would act as an MoU between the CCD and CWG is currently under the second round of reviews. * The donors had been approached to provide clear direction/guidance on CDA –approach and timeline. | |
| ***Agenda # 5 CWG Localization Plan***   * In line with the CWG localization plan, a senior director from the State Emergency Management Agency chairs the CWG in Maiduguri. OCHA and CRS will continue to provide strategic and technical coordination to the CWG. * Plans underway to ensure the relevant government agencies chair the CWG in Yobe and Adamawa States. * OCHA has approached the Ministry of Humanitarian Affairs Disaster Management and Social Development to assign a senior staff to chair the Abuja CWG. * The objectives of the localization plan are:   + Facilitate two- way communication between the government and the cash and voucher community of practice.   + Ensure that the Government provides strategic support to strengthen the operational environment for cash and voucher assistance in the north-east.   + Mainstream cash and voucher assistance into the government response modalities.   + Facilitate humanitarian cash transfer and government social protection linkage. | |
| ***Agenda # 6 Update on engagement with Economic Financial Crime Commission (EFCC)***   * The INGO Coordinator presented an update on the engagement with the EFCC. The INGO held a meeting with the EFCC/SCUML. * The agreement reached with the EFCC are highlighted below: * EFCC/SCUML would not ask for list of the beneficiaries. * SCUML reporting would change from weekly to quarterly and would include additional information about vendors (purpose of the transaction, exact type of service and where the service would be implemented including source of funding. * Further meetings with the humanitarian leadership to present workplan would hold in March 2020. | |
| ***Agenda # 7 Plan launching of Humanitarian Social Protection Mapping Report***   * OCHA informed that the report would be launched in the second quarter of 2020. * A concept note for the launching would be presented to the partners. | |
| Presentations  **GSMA**   * GSMA conducted a scoping mission to Nigeria from 27 to 31 January 2020 to interact with the humanitarian partners to review the status and improve the facilities provided by the mobile networks. The GSMA represents the interests of mobile operators worldwide, uniting more than 750 operators with almost 400 companies in the broader mobile ecosystem, including handset and device makers, software companies, equipment providers, and internet companies, as well as organizations in adjacent industry sectors. For more information, please visit the GSMA corporate website at [www.gsma.com](http://www.gsma.com).   **Segovia**   * Segovia is a modern enterprise software company with a first-of-its-kind technology product to improve cash transfer services, aiming to increase the money received by beneficiaries by reducing diversions, transfer costs and inefficiencies. Segovia is one of the financial Service providers supporting some partners in Nigeria. | |
| **Next meeting – February 27 2020** | |

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